



Office of the
Town Manager

MEMORANDUM

TO: All Town of Lake Park Personnel/Officials

FROM: Dale S. Sugerman, Ph.D.
Town Manager

SUBJECT: Reporting of Possible Wrongdoing to the Office of Inspector
General, Palm Beach County

DATE: December 4, 2013

PURPOSE:

The purpose of this memorandum is to provide guidelines to all Town of Lake Park personnel and officials specific information regarding how to report possible wrongdoings within the operations of the Town of Lake Park to the Office of Inspector General, Palm Beach County.

POLICY:

Per Article XII, Section 2-422, Palm Beach County Code, the Office of Inspector General (OIG) was established in 2010 to "enhance public trust in government". The OIG has complete independent oversight authority at both the county and the municipal levels to ensure accountability and transparency to the citizens of Palm Beach County. Town employees who wish to report mismanagement of contracts, fraud, theft, bribery, or other violations of the law which appear to fall within the jurisdiction of the OIG may notify their supervisor, department head, the town manager or the OIG directly. The town manager shall notify the Inspector General of the aforementioned possible violations which are brought to his attention. For more information on compliance, definitions, general questions and full OIG duties, employees can contact the Office of the Inspector General directly through their hotline at 1-877-283-7068, or visit their website at www.pbcgov.org/oig.

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